# How to Change a Class to Pass/No Pass

## SANTA BARBARA CITY COLLEGE | Welcome Center
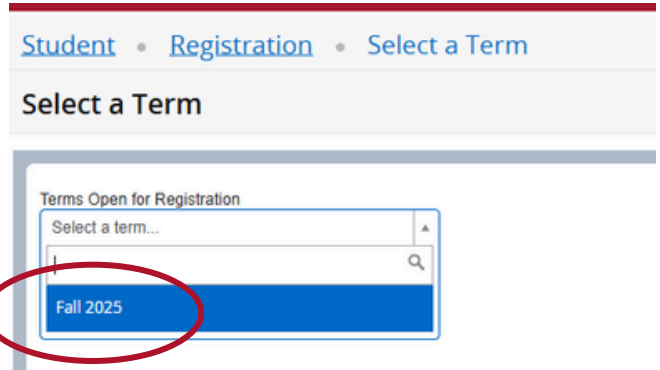
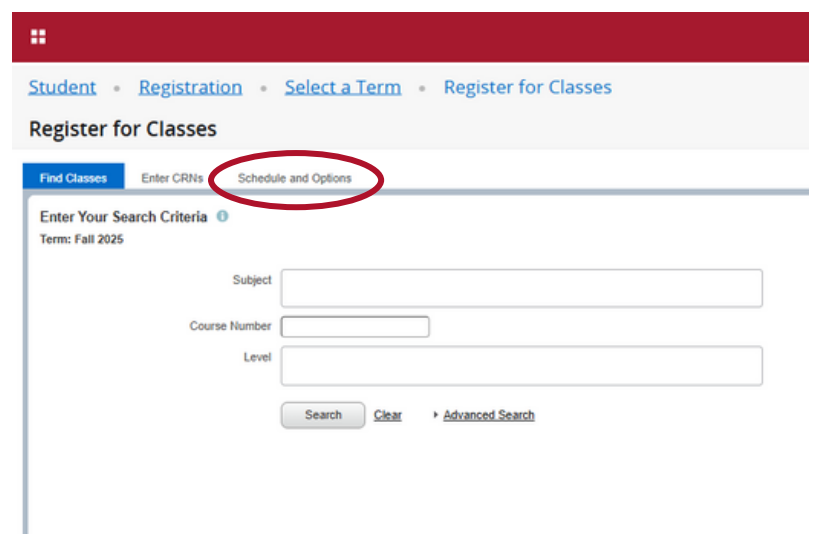**1.** Go to [My.SBCC.edu](My.SBCC.edu)
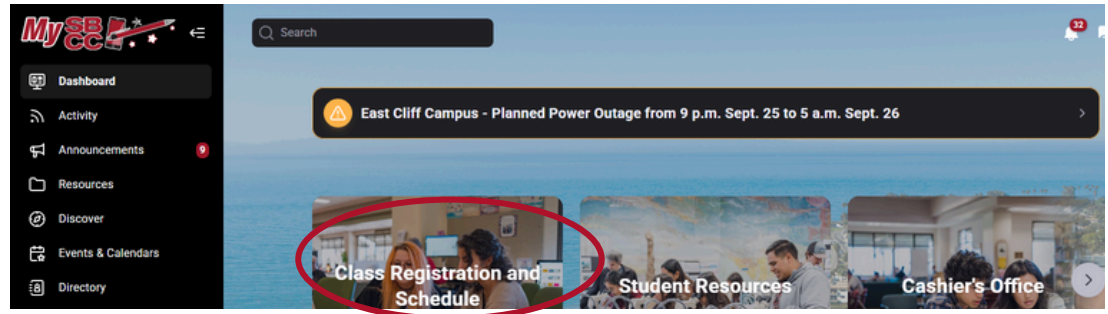
**2.** Hover over "Class Registration and Schedule" and **click** on "Register for Classes"
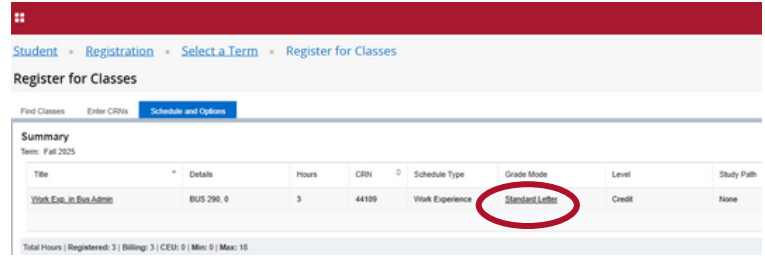
**3.** Select Enrollment Term

**4.** Click on "Schedule and Options"
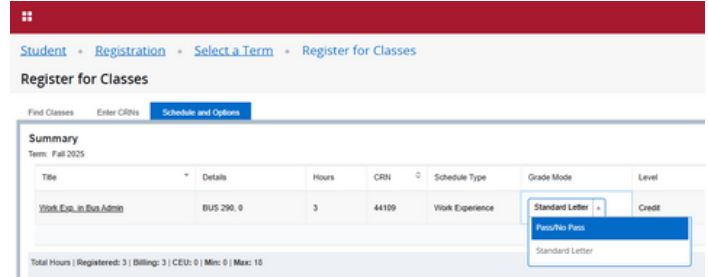
Questions? Visit: www.sbcc.edu/enrollmentservices

**5.** Click on "Standard Letter" under "Grade Mode"



**6.** Select "**Pass/No Pass**"



# 7. MAKE SURE TO PRESS "SUBMIT"



**Questions? Visit: www.sbcc.edu/enrollmentservices**